



**Aston Lodge  
Primary School**

Show Pride • Reach for the Stars

## **ASTON LODGE PRIMARY SCHOOL**

### **Charging and remissions Policy**

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## **Introduction**

All education during school hours is free. We do not charge for any activity undertaken as part of the National Curriculum with the exception of individual or group music tuition, for which we reserve the right to charge. The information below relates to the school year 2017-18 and may be subject to some minor changes. In case of any problems parents are asked to contact school.

### **Day visits in school time**

Charges will not be made for educational visits, but cost incurred will be explained to parents/carers on all trip correspondence and voluntary contributions will be invited. When organising educational visits which enrich the curriculum and educational experience of the children, the school invites parents to contribute to the cost of the trip. The Local Governing Body will ask for Voluntary Parental Contributions for all educational visits taking place in school time to cover the full cost of the visit, which will include all fees payable, transport and insurance cover. Unless the Voluntary Parental Contribution meets the full cost of the visit, the visit may need to be cancelled. The Local Governing Body reserve the right to ask for Voluntary Parental Contributions in relation to visits to school by drama and music groups and other visitors where a charge is incurred to the school.

### **Visits out of school time incl. after school activities**

The school offers a range of additional after school activities and does not charge for this if no additional costs are incurred. Where costs are incurred, actual costs will be charged for visits which are of a social, recreational, musical or sporting nature where appropriate.

### **Sports tuition out of school time**

Where a cost is incurred from outside companies/sports coaches, charges for after school sport may be passed on to parents/carers.

### **Residential visits**

When the school organises a residential visit in school time (or mainly school time) which is to provide education directly related to the National Curriculum, we endeavour to subsidise charges for educational experiences and make a charge to cover costs incurred including food, lodgings, travel expenses and for education where the teachers of the school are not the providers. 50% remission will be available for free school meal and Pupil Premium children where appropriate, but no child will be excluded from visits through an inability to pay even the 50%.

### **Music tuition**

All children study music as part of the normal school curriculum. We do not charge for this. The Local Governing Body does reserve the right to charge for the delivery of individual or group music tuition by the peripatetic music teachers, as well as for music, strings, instruments (if the lesson is optional and in addition to curriculum lessons) and repairs to instruments etc. We give parents detailed information about the additional music tuition at the start of each academic year relating to cost, timings and size of groups e.g. charges will be made on a termly basis, for music tuition given by peripatetic music teachers. No charges will be made for music tuition provided by school staff. School subsidises music tuition charges from the School Music Service for all children. Grants received from

Aston Recreational Charity will be passed on to parents and are in addition to the subsidy provided by the school.

### **Swimming**

The school organises swimming lessons for all Years 2, 3 and 4 children. These take place in school time and are part of the National Curriculum. We make no charge for this activity. We inform parents when these lessons are to take place, and we ask parents for their written permission for their child to take part in swimming lessons.

### **Equipment**

Parents will be asked to provide a PE bag, school sweatshirt/polo shirt and PE clothing according to our School Dress Policy. Parents may be asked to pay the costs of any damage to school property or other children's/adult's property which has been caused by their child.

### **Other charges**

- Damage to school equipment. The Local Governing Body reserve the right to ask parents to pay the whole or part cost of repairing damage or replacing equipment, books and property, damaged or broken by the deliberate action of their child or children (the Head will decide whether any damage caused can be termed accidental or by deliberate action)
- Photographs. The Local Governing Body will charge parents the full cost of school photographs retained by the parents.
- Miscellaneous charges. The Local Governing Body reserve the right to ask parents to meet the costs incurred in certain 'one off' activities e.g. baking, model making, etc. where the children take home or consume the result of the activity. We will, of course, inform parents in advance.

### **Remission**

The Head and Local Governing Body will consider sympathetically cases of genuine need seeking help with these charges and may offer to remit, in part or in full, the cost of full board and lodging for any residential activity which is deemed to take place in school hours or where it forms part of the syllabus for the National Curriculum. Applications in this instance need to be made to the Head of School.

The Governing Body may wish to remit in full or in part the cost of other activities for parents in receipt of certain state benefits using Pupil Premium funding. When arranging a chargeable activity such parents will be invited in confidence to apply for the remission of charges in full or in part. The Head, in consultation with the Chair of LGB, will make authorisation for such remission.